

Public Document Pack



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PUBLIC

To: Members of Cabinet Member meeting - Strategic Leadership, Culture and Tourism

Thursday, 14 November 2019

Dear Councillor,

Please attend a meeting of the **Cabinet Member meeting - Strategic Leadership, Culture and Tourism** to be held at **12.30 pm** on **Friday, 22 November 2019** in Committee Room 2, County Hall, Matlock, DE4 3AG, the agenda for which is set out below.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Emma Alexander'.

Emma Alexander
Executive Director
Commissioning, Communities and Policy

A G E N D A

PART I - NON-EXEMPT ITEMS

1. Declarations of Interest
To receive declarations of interest (if any)
2. Minutes (Pages 1 - 4)

To confirm the non-exempt minutes of the meeting of the Cabinet Member
– Strategic Leadership, Culture and Tourism held on 24 October 2019

3. Budget Monitoring 2019-20 – Period 5 (as at 31 August 2019) (Pages 5 - 10)
4. Appointments to outside bodies (Pages 11 - 12)

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MINUTES of a meeting of the **CABINET MEMBER FOR STRATEGIC LEADERSHIP, CULTURE AND TOURISM** held on 24 October 2019 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor B Lewis

Also in attendance – Councillor R Flatley

17/19 **MINUTES RESOLVED** that the minutes of the meeting held on 5 September 2019 be confirmed as a correct record and signed by the Cabinet Member.

18/19 **PROPOSED CHANGES TO OPENING HOURS AT THE DERBYSHIRE RECORD OFFICE** At its meeting on 11 September 2019, Cabinet agreed a new Five Year Financial Plan for the County Council and this included a range of budget savings proposals over the lifetime of the plan. One of the areas identified for savings was a review of opening hours and staffing levels at the Derbyshire Record Office (DRO) to achieve savings of £60,000. In order to achieve these savings it was proposed to consult with the public about possible changes to the opening hours at the DRO. Once the consultation process had been concluded a further report would be presented to the Cabinet Member to consider the outcome of the consultation and, potentially, to consider proposals for revised opening hours and a proposed staffing structure, which could realise a saving of up to £60,000 from the DRO budget.

Currently, the DRO was open four days a week (9.30am to 5.00pm) for a total of 30 hours and it opened on one Saturday a month. A summary of the services offered was attached as Appendix 1 to the report.

It was proposed to undertake a public consultation exercise over a proposed reduction to the opening hours at the DRO from 30 to 22.5 hours a week, a reduction of 25%. (There was no proposal to change the current pattern of Saturday opening). In addition to consulting on the proposed reduction in opening hours, four alternative proposals would be consulted upon based on current levels of use and these were attached as Appendix 2 to the report. Each option retained the current arrangements for opening on the last Saturday of each month from 9.30am to 4pm. If alternative opening hours proposals arose as part of the consultation process they would also be considered.

The proposed reduction in opening hours was mitigated by the significant improvements that had been made to providing digital access to material online. These actions had increased the accessibility of the collections held in the DRO to a worldwide audience and even when the physical building was closed the digital access remained available 24/7. The DRO aspired to provide an online service that maximised the resources available and had developed a strategy to continue to digitise Derbyshire's archives and make them accessible.

It was proposed that the Council undertook a period of consultation to:

- Set out the financial context and challenges within which decisions on future service delivery need to be made.
- Share and explore the opening hours options outlined in appendix 2.
- Receive feedback on the proposed reduction and the potential impact of the options.

As a Place of Deposit for Public Records, the County Council was also required to consult with The National Archives (TNA) over any changes to opening hours to ensure that they did not impact on the Record Office's accredited status.

The feedback received would be analysed as to the proposed reduction in hours and as to the four initial options and the results would be evaluated. If alternative proposals arose as part of the consultation process they would also be considered as part of the analysis.

A report would be submitted in January/February 2020 which would further consider any changes to opening hours at the DRO and subject to the outcome of the consultation, would also include proposals for a revised staffing structure, if any changes to be agreed. The potential staffing implications of any reduction in opening hours would then also be the subject of formal consultations with individual employees and the trade unions in accordance with the Council's policies and statutory requirements.

RESOLVED to approve that (1) a six week public consultation on options for revised opening hours at the Derbyshire Record Office be undertaken;

(2) the results of the consultation and an Equality Impact Analysis are presented to a future meeting prior to any decision being made as to changes to the opening hours at the Derbyshire Record Office; and

(3) subject to the outcome of the consultation and the Cabinet Member's decision, proposals for a revised staffing structure at the Derbyshire Record Office are developed and reported for consideration.

**19/19 TRENT VALLEY VISION – NATIONAL LOTTERY HERITAGE
HORIZON AWARDS**

The National Lottery Heritage Fund (NLHF) had recently launched the Heritage Horizon Awards for grants of £5 million and over. The concept behind the award was 'Backing big ideas, unlocking possibilities'. The NLHF was looking for projects that were transformative, innovative and collaborative and met its strategic priorities of 'landscape and nature' and 'heritage at risk'.

Projects should demonstrate clear and ambitious plans that would bring about positive changes and benefits for people, places and wider heritage. In order to bid for the Award, an Expression of Interest was required to be submitted to the NLHF by 11 October 2019. The NLHF would notify shortlisted projects by December 2019, inviting them to submit an application for development phase funding by August 2020.

If the Trent Valley Vision project was shortlisted, then a development phase application would need to be submitted by 31 August 2020. Applicants must contribute at least 10% of the costs of the development phase and 10% of the costs of the delivery phase. The NLHF described contributions as "partnership funding" and it could be made up of cash, non-cash contributions, volunteer time or a combination of all of these. The Trent Valley Vision was an environmental-led regeneration initiative aimed at transforming the landscape of the Trent Valley over a 50 year period to generate a £multi-billion leisure and recreation economy at the heart of England.

An economic study of the Trent Valley within Derbyshire concluded that for the period 2020 to 2050, the benefits of the landscape-led Vision were estimated to be:

- £16 billion of economic benefits.
- £450 million of social and environmental benefits.

Retrospective approval was therefore sought, for the County Council, on behalf of the D2N2 (Derby, Derbyshire, Nottingham and Nottinghamshire) Local Enterprise Partnership (LEP), to submit an Expression of Interest to the National Lottery Heritage Fund (NLHF) for its Heritage Horizons Awards.

RESOLVED to retrospectively approve that Derbyshire County Council submit on behalf of the D2N2 (Derby, Derbyshire, Nottingham and Nottinghamshire) Local Enterprise Partnership, an Expression of Interest to the National Lottery Heritage Fund for its Heritage Horizons Awards.

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Agenda Item No xx

DERBYSHIRE COUNTY COUNCIL

**CABINET MEMBER FOR STRATEGIC LEADERSHIP, CULTURE AND
TOURISM**

22 November 2019

**Joint Report of the Executive Director of Commissioning, Communities
and Policy, the Executive Director of Economy, Transport and
Environment and the Director of Finance & ICT**

**BUDGET MONITORING 2019-20 – PERIOD 5
(as at 31 August 2019)**

1 Purpose of the Report

To provide the Cabinet Member with an update of the Revenue Budget position of the SLCT portfolio for 2019-20 up to the end of August 2019. (Period 5).

2 Information and Analysis

2.1 Forecast Summary

The net controllable budget for the SLCT portfolio is £12.746m.

The Revenue Budget Monitoring Statement prepared at period 5 indicates that there is a projected year-end underspend of £0.255m.

The significant areas which make up this projection are shown in the table below:

	Controllable Budget £m	Full Year Forecast £m	Forecasted (under)/over Spend £m
COMMISSIONING, COMMUNITIES AND POLICY			
Communications	0.985	0.921	-0.064
Policy	1.922	1.774	-0.148
Call Derbyshire	2.000	1.915	-0.085
Libraries	7.053	7.107	0.054

TOTAL CCP	11.960	11.717	-0.243
ECONOMY, TRANSPORT AND ENVIRONMENT			
Conservation	0.572	0.643	0.071
Tourism & Twinning	0.214	0.131	-0.083
TOTAL ETE	0.786	0.774	-0.012
TOTAL SLCT	12.746	12.491	-0.255
Total After Use of Reserves	12.746	12.491	-0.255

2.2 Key Variances

2.2.1 Communications. underspend £0.064m

The main underspend relates to:

Your Derbyshire – 3 copies per year instead of 4	£0.027m
Running expenses	£0.036m

2.2.2 Policy and Research. Underspend £0.148m

Underspends relate to:

G9 vacancy in Performance Management	£0.030m
VCS grants – CVP Bolsover folded	£0.015m
Staffing	£0.103m

2.2.3 Call Derbyshire. Underspend £0.150m

The underspend relates to staff turnover and vacancy control.

2.2.4 Tourism. Underspend £0.083m.

The underspend is due to reducing spend on tourism related activities in Derbyshire.

2.2.5 Heritage. Overspend £0.071m.

The overspend is due mainly to the Environmental Studies Service which was allocated a budget saving in 2018/19 that has not yet been achieved.

2.3 Budget Savings

Budget reductions totaling £0.701m were allocated for the year.

It is forecast that £0.701m of savings will have been achieved by the year-end. The table below shows performance against the target.

Identified Savings Initiatives	Budget Reduction Amount	Forecast to be Achieved by the end of 2019-20	(Shortfall)/ Additional Savings Achieved
	£m	£m	£m
Call Derbyshire - staffing	0.135	0.135	0.000
Policy - staffing	0.100	0.100	0.000
Comms - Advertising Income	0.102	0.102	0.000
Libraries HQ ICT	0.040	0.040	0.000
Mobile Libraries	0.050	0.050	0.000
Materials Fund	0.140	0.140	0.000
Library Service - reduction in hours	0.134	0.134	0.000
Total of Identified Savings Initiatives	0.701	0.701	0.000

Budget Reductions	£m
Prior Year B/f	0.159
Current Year	0.542
Total Savings Target	0.701

2.4 Growth Items and One-Off Funding

The portfolio received the following additional budget allocations in 2019-20:

2.4.1 Thriving Communities £0.368m (on going)

Funding to concentrate on three priorities in respect of rolling out the Council Plan commitment across Derbyshire: radically reshaping demand, unlocking community potential and creating an alliance for work and skills.

2.4.2 Enterprising Council £0.094m (ongoing)

Support for this programme of transformational change, which will affect the whole organization and is a Council Plan commitment.

2.4.3 Community Managed Libraries - £0.742m (one off)

Funding for the Council Plan commitment to introduce community managed libraries.

2.5 Risks

No quantifiable risks identified.

2.6 Earmarked Reserves

Earmarked reserves totaling £3.206m are currently held to support future expenditure. Details of these reserves are as follows:

	Balance at 31.08.2019 £
Policy & Research	
- Thriving Communities Initiative	5,376
- Performance Management	133,460
- Customer Segmentation	80,000
- Speech recognition	100,000
- GIS	35,000
- Action Grants	404,385
- Money Matters	27,000
Strategic Policy Underspends	
- Call Derbyshire - service improvement	201,000
- Web Chat solution	12,000
- Self Service Design templates	14,010
- Replacement social media platform	25,000
- Channel Shift	122,694
- Print & Design solution - Panacea	17,747
- Action Grant Publicity	22,779
- Thriving Communities Initiative	20,000
- Digital Developer Training	21,000
- Armed Forces Covenant	12,500
Partnership Forum	29,007
Arts Partnership	66,559
Library Strategy Implementation	428,645
Museum Acquisitions	30,924
EM RR - Made in Derbyshire	45,500
County Records	48,779
Paul Mellon Reserve	7,343
Arts Council	84,560
Proceeds Sale of Mobile Libraries	37,600
Digital Exclusion	21,000
Matinee - Paul Hamlyn Foundation	57,747
New Burdens	71,612
Literature Development	2,806
Community Managed Libraries	742,000
Creswell Craggs	36,000

Derwent Valley Mills World Heritage Site	192,000
D2N2 Visitor Economy	50,000
Total	3,206,033

3 Financial Considerations

As detailed in the report.

4 Other Considerations

In preparing this report the relevance of the following factors has been considered: legal, prevention of crime and disorder, equality of opportunity; and environmental, health, human resources, property, social value and transport considerations.

5 Key Decision

No.

6 Call-In

Is it required that call-in be waived in respect of the decisions proposed in the report? No.

7 Background Papers

Held on file within the CCP Department. Officer contact details – Claire Bell, extension 38756.

8 Officers' Recommendation

That the Cabinet Member notes the report.

EMMA ALEXANDER
Executive Director
Commissioning, Communities and Policy

MIKE ASHWORTH
Executive Director
Economy, Transport and Environment

PETER HANDFORD
Director of Finance and ICT

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PUBLIC

DERBYSHIRE COUNTY COUNCIL
CABINET MEMBER MEETING –
STRATEGIC LEADERSHIP, CULTURE AND TOURISM

22 November 2019

Report of the Director of Legal Services

APPOINTMENTS TO OUTSIDE BODIES

Purpose of the Report

To approve an amendment to the list of appointments to outside bodies.

Information and Analysis

The list of outside body appointments was agreed by the Cabinet Member at the meeting held on 23 June 2017.

Subsequently, the Council has been made aware of a further change which needs to be ratified as detailed below:

- (a) To replace Councillor Tony Kemp with Councillor Garry Hickton as the Council's representative on the Elvaston Castle and Gardens Trust.

Other Considerations

In preparing this report the relevance of the following factors has been considered; financial, legal, prevention of crime and disorder, equality of opportunity; and environmental, health, human resources, property, social value and transport considerations.

Key Decision No

Call In Is it required that call-in be waived for any decision in this report? No

OFFICER RECOMMENDATION

That the Cabinet Member resolves to replace Councillor Tony Kemp with Councillor Garry Hickton as the Council's representative on the Elvaston Castle and Gardens Trust.

Simon Hobbs
Director of Legal Services

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